

VicRoads Register of Recommended Safe System Assessors - FAQs

Question #1 How can I get onto the Register?

The following flowchart maps the process for those looking to be added to the Register.



To note:

- Those with a sound understanding of the Safe System, its principles and experience in undertaking SSAs are considered experienced and are requested to submit examples for review (i.e. progress to step 4. in the the process).
- From a commercial arrangement standpoint, those new to the SSA process will be expected to cover their own cost as part of their involvement in the process unless alternative arrangements are agreed upon.
- Should the SSE Team deem an SSA report to be of insufficient standard, it will be recommend that the applicant gain further practical experience with officers currently on the Register.

Question #2 What evidence needs to be submitted to VicRoads to be added to the Register?

A past example of a SSA report should be submitted for review. The report will need to demonstrate the officers involvement in key aspects of the SSA undertaken (i.e. inspection, workshop & writeup) and that VicRoads Safe System Assessment Guidelines have been appropriately followed, in particularly the required scope & content detailed in Sections 2.2 & 2.11 of the guideline.

Question #3 How many SSAs do I need to be involved in before I can be considered for inclusion on the Register?

At this stage, involvement in one SSA is considered acceptable, provided it is of an appropriate standard to be added to the register.

Question #4 What are the requirements for retaining the status once accepted by VicRoads onto the Register?

Given SSAs are a relatively new process, with demand for capable SS Assessor's in its infancy, we are not looking to place any unreasonable requirements to be retained on the register - e.g. a minimum number of SSAs per year. The SSE Team will carry out sporadic reviews of SSAs conducted by officers on the register to ensure an appropriate standard is being maintained.
As demand and opportunity for involvement in SSAs grows, VicRoads will look to adopt further appropriate requirements to be considered "active" in this space. This will be communicated to industry at an appropriate time.

Question #5 For projects where I have been involved with an SSA at the beginning of a project, does this then exclude me from working on the subsequent design development of the project due to potential conflict of interest?

This will be dependent upon the specific project and would need to be discussed with the project team you are tendering for.

Question #6 When will there be a formal accreditation system in place for SS Assessors?

At this stage we do not have a firm time frame. There are a number of potential avenues that need to be investigated further to ensure the right accreditation scheme is adopted. The SSE Team will continue to work in this space.

Question #7 Once established, what are the requirements for transitioning onto the formal SSA accreditation scheme?

This will all depend on what the formal accreditation looks like. We will endeavour to streamline the process for those included on the register to acknowledge their active involvement during the pre-accreditation phase.

Question #8 Looking forward, once on the Register is it possible to train others within my company based on my learnings?

As part of the process mapped out in the response to Question #1, step 2. **Undertake training** requires attendees to attend the Safe System Principles & Assessment training (or equivalent) to have attained appropriate knowledge in the SSA Framework & VicRoads accompanying guidelines.
Step 3. **Gain Practical experience** may involve gaining experience with any officer within an officers company that's currently on the Register, including those within the same organisations.