

# **How to submit a Notification of completion**

# How to submit a Notification of completion

To submit a Notification of completion (advising that the works have now been completed) for a WWRR application that you submitted, simply find any email correspondence relating to the specific WWRR application and reply to that.

Various email correspondences:

- 1. Acknowledgement email
- 2. Approval email
- 3. Any existing correspondences

Information to include in the email:

- 1. Date of when the works were completed
- 2. Photos of the completed works (if any)

ACKNOWLEDGEMENT - WWRR-0000695 - Management - 29 DENHAM PL TOORAK 3142, 30/07/2022 - 06/08/2022



Uat Wwrr  
To Ande Shenkolianko

Retention Policy VicRoads-7 years retention (7 years)

WWRR-0000695\_Submitted Application.pdf  
93 KB

Receipt WWRR-0000695 Application.pdf  
88 KB

Expires 27/07/2029

Dear

Thank you for submitting a Works Within Road Reserve – Application for consent application.

We have received your application, which will now be processed. We'll advise you if there is any further information required, once we have started reviewing your application.

A copy of your receipt is attached in this email.

If you have any questions, please feel free to reply to this email.

Please make sure the email subject line remains the same, so that we can route your application to the relevant officer.


Regards,

Department of Transport  
60 Denmark Street  
Kew VIC 3101  
T 13 11 70  
[W vicroads.vic.gov.au](http://www.vicroads.vic.gov.au)




VicRoads is now part of the Department of Transport


APPROVED - WWRR-0000690 - Management - WEST STREET, HADFIELD - 21/07/2022 - 31/10/2022 UAT:010600003





Uat Wwrr  
To Ande Shenkolianko


Retention Policy VicRoads-7 years retention (7 years)


Approved Consent WWRR-0000690 Application.pdf  
151 KB

Permits - WWRR - CFW Attachment 2 - Information contained in Acts, Regulations and Ministerial Codes of P  
99 KB

Permits - WWRR - CFW Attachment 3 - General Information - Conducting Works Within Road Reserve.pdf  
135 KB

Permits - WWRR - CFW Attachment 1 - Conditions of Consent for Works within the Road Reserve.pdf  
153 KB

Permits - WWRR - CFW Attachment 4 - Installation or Replacement of Utility Infrastructure Within Road Reserves - Section 706.pdf ..

Permits - WWRR - CFW attachment 5 - Section 173 Standard Section.pdf

Expires 10/08/2029

Dear

61 Denmark Street  
KEW

Thank you for your patience while the Department of Transport (DoT) on behalf of the Head, Transport for Victoria has been assessing your Consent Application to conduct works within the Declared Road Reserve.

We're pleased to advise that your Consent Application has been conditionally approved, subject to the conformance of the attached approval letter, including the specific site conditions and various attachments.

Please note that you must have a written copy of the attached approval letter and all accompanying attachments with you on site throughout the authorised days of operation.

Failure to comply with this requirement may result in legal penalties and/or revocation of your approval.

When responding, please direct your correspondence to the local DoT Regional Office email address (Please refer to Attachment 1 for details).

To expedite our response, please do not change the subject of the email.

Yours sincerely,