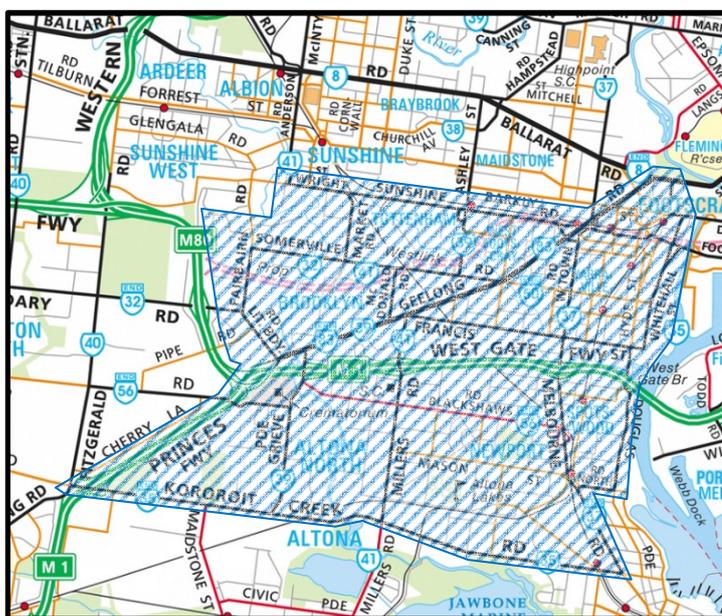


## 1. Purpose

### 1.1. Objectives

The Corridor Study Group (referred to as the “Group”) will be primarily established to share information and updates on projects affecting the inner west area of Melbourne generally covering the area indicated in **Figure 1**.

Figure 1 Inner west area



The Group will discuss and engage on studies to improve the movement of people and freight including the development of options in response to future changes to be brought about by the West Gate Tunnel Project (WGTP) and aimed at balancing local amenity needs and the movement of freight. This is in part to respond to certain outcomes of the Environmental Effects Statement (EES) for the WGTP.

The Group will have constructive discussions aimed at developing solutions for these studies as well as developing a long-term transport vision for the area.

Where appropriate the Group will make recommendations to Minister for Roads and Road Safety on decision making outcomes that seek to balance community and business needs.

It is expected that **initial priorities** which the Group will focus on will include north-south movement corridors of:

- Millers Road – investigating access for the residential area to the west, safety and the expected increased freight movement post WGTP. This will include considerations for other connecting north-south routes (namely McDonald Road and Market Road).
- Williamstown Road – investigating measures for the optimal use of Williamstown Road corridor noting the surrounding land use.

It is anticipated that other priorities that would be made by the Group would include other short-term considerations including:

- Grieve Parade – investigating measures for the optimal use of Grieve Parade noting the surrounding land use.
- Kororoit Creek Road – investigating the future operation of the corridor and surrounding network considering impacts resulting from future level crossing removal and WGTP toll avoidance.
- Impacts of current truck bans – investigating impacts on certain businesses and consider requests for exemptions.

The Group will provide recommendations and support to relevant communication and community engagement activities relating to the above studies considering a wide range of issues and community needs. In providing support and advice, the Group **will**:

- Provide feedback to communication activities

# Corridor Study Group

## Terms of Reference



- Support communications and engagement tactics by focusing on allocated tasks at hand
- Assistance in implementation of communication and engagement activities
- Support a collaborative environment

The Group **will not**:

- Discuss matters regarding the West Gate Tunnel project (WGTP) relating to traffic management activities and impacts resulting from construction of the project (e.g. haulage routes, detour routes, operational and environmental impacts, etc.).
- Use Group forums as a platform to raise and discuss problems for which there are already responses and established solutions (e.g. on-going local amenity issues along current curfewed roads for which WGTP will address by implementing 24-hour truck bans).

## 1.2. Role

The Group will:

- Assist in appropriate dissemination information to groups/organisations for which the members represent
- Assist in gathering information & data that will support the development of constructive solutions
- Provide recommendations on communication and engagement activities
- Highlight risks and develop solutions to overcome obstacles
- Endorse broader awareness campaigns and initiatives and promote a whole-of-network approach.

## 1.3. Function

To fulfil its role the Group will:

- Foster collaboration
- Assist in removing obstacles that could impact on the successful delivery of solutions
- Assist in removing obstacles that could impact on the successful delivery of any engagement activities
- Make timely decisions and take actions
- Brief all relevant stakeholders on the development of the communications and engagement strategy
- Attend all meetings and if necessary nominate a proxy.

## 1.4. Governance

The Group will be chaired and coordinated by a representative from VicRoads or a proxy as required.

# 2. Membership

## 2.1. Group Members

The Group will collaborate between all key stakeholders. Membership to the Group will be targeted with members selected and invited to participate based on their substantive responsibilities and the level of input they will be able to provide to contribute to achieving the objectives.

The Group will have a 2-tier structure; a Working Group whose role is to consider issues, solutions and make recommendations, and a Steering Group whose role is to make decisions on recommendations presented by the Working Group.

Membership within each group will include representatives from organisations as outlined in **Table 1**.

**Table 1** Group members

Steering Group (decision makers)		Working Group (informers)	
VicRoads	Brimbank City Council	VicRoads	Local community groups*
Transport for Victoria	Melbourne City Council	Maribyrnong City Council	Relevant project teams**
Western Distributor Authority	EPA	Hobsons Bay City Council	RACV
Maribyrnong City Council		Brimbank City Council	EPA
Hobsons Bay City Council		Melbourne City Council	VTA

\* targeted individuals representing the interests of communities near Williamstown Road and Millers Road as needed

\*\* e.g. WGTP Community Liaison Group representative as needed

## 2.2. Role and requirements

The role of members is to:

- Commit to attend and actively participate in meetings
- Assist the Working party to meet its objectives
- Complete assigned tasks within agreed timeframes
- Keep stakeholders informed of key milestones and activities.

Members are required to:

- Read any relevant/supplied documents prior to meetings
- Attend meetings and participate in discussions and the decision-making process
- Send an alternate if unable to attend the meeting
- Support the group in performing its functions in accordance with these terms of reference.

## 2.3. Alternates

Members who are unable to attend a meeting must inform the Chair prior to commencement of the meeting. He or she may nominate an alternate delegate to attend in his or her place, provided the alternate is of a sufficient level of seniority to enable him or her to authoritatively represent the absent member's positions and interests.

## 2.4. Guests

At the discretion of the chair, a member may invite an additional person or persons to attend all or part of a meeting. Guests have the right to participate in discussions but are not entitled to make decisions.

## 2.5. Membership duration

This Group will initially operate from mid-2018 until mid-2019 (i.e. duration of 12 months). Towards the end of this period, the Group will determine the on-going need for the Group.

### **3. General**

#### **3.1. Meeting frequency**

The Group will meet every two months unless otherwise advised. Location/s to be advised.

#### **3.2. Conflicts of interest**

Members must abstain from decision making in the event of an actual or perceived conflict of interest.

#### **3.3. Amendment**

These terms of reference may be amended from time to time in consultation with all members on the Group.