

How to create an MoA extension request

Log in to RAPP



Apply for your Permits online

Welcome to the Road Access Permits Portal.

This portal allows you to easily apply for Consent to work within the road reserve (WVRR) or Memorandum of Authorisation (MoA) permits by providing:

- Easy to complete application forms
- Personalised dashboard to allow you to track and manage the progress of your application
- Ability to TM on/TM off online
- Make payments easily and securely

[Learn More](#)

**You must be an
accredited Traffic
Management company before
access to RAPP can be granted**

Don't have a Road Access Permit Portal account?

Submitting WVRR permit applications online

Please complete the below registration form and follow the instructions to create an account.

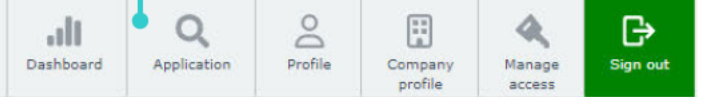
[Portal Registration Form](#)

Submitting MoA permit applications online

Only prequalified or accredited traffic management companies can apply for an MoA permit to work on a DoT declared road. Please [click here](#) to find out more about prequalification and accreditation if you are a new traffic management company.

If your traffic management company is DoT prequalified/accredited then an individual within your company has been given the ability to grant you access to Portal. Please contact them directly.

There are three ways you can request an extension:
1. Search for Approved MoAs using the Search feature



Dashboard

Dashboard

WWRR
Consent to work within the road reserve.

MoA
Permission to use traffic control devices.

MoA Activation
Activate or Deactivate an Impact

View All - TM On
Deactivate Impacts

Profile

Name: Ian Tester

Job Title: Super Tester

Company: A J Williams Group Pty Ltd

Application Dashboard

Application type	Drafts	Submitted	Approved	Expired
MoA	0	218	21	98
WWRR	0	221	29	14

Extension Dashboard

Application type	Expiring soon	Extension requests
MoA	2	13

NOTE:

Extension requests can only be submitted for MoA application that are Approved and still active. If the MoA application has expired, a new application is required.

2. Click on the number under the 'Approved' column
3. Click on the number under the 'Expiring soon' column

3 ways of lodging an Extension request

Search for an application [Option 1 – Locate Approved MoAs from the Search feature](#)

Application type ☒ MoA ☐ WWRR

*1576 Only active applications are displayed.

Application ref ↓	Status	Type of work	Works manager company	Street	Suburb	Created by	Submitted on	Start date	End date	Actions
MOA-0001576	Approved	Improvement Projects	My test test	TOWERS LANE	TOORAK	SwathiStaff User	25-05-2023 12:23 PM	26-05-2023	29-05-2023	<div>Documents Request extension Cancel</div>

Select 'Request extension' from the list of Actions.

MOA Applications - Approved (21) [Option 2 – Locate MoAs from the MoA Applications – Approved page](#)

Application ref ↓	Status	Reference	Street	Suburb	Created by	Start date	End date	Actions
MOA-0001576	Approved	APP18118	TOWERS LANE	TOORAK	SwathiStaff User	26-05-2023	29-05-2023	<div>Documents Request extension</div>
MOA-0001563	Approved	Consent #1233221	BRINGA AVENUE	CAMBERWELL	Lyuba Roads	17-05-2023	10-06-2023	

Select 'Request extension' from the list of Actions.

MOA Applications - Expiring soon (2) [Option 3 – Locate MoA in MoA Applications – Expiring soon page](#)

Extension of MoA permit applications have an average turn-around time of 5 business days. For an MoA permit that has TRIMS/ROC, the average turn-around will be 10 business days.

Application ref	End date ↑	Status	Street	Suburb	Signal trims?	Last extension requested on	Actions
MOA-0001576	29-05-2023	Approved	TOWERS LANE	TOORAK	No	25-05-2023	<div>Documents Request extension</div>
MOA-0001454	03-06-2023	Approved	MACGREGOR STREET	PARKDALE	No	23-05-2023	

Select 'Request extension' from the list of Actions.

Extension Request

After clicking the 'Request extension' option, a form will appear. Please include the required information then click Submit.

Extension Request

MOA-0001576

The following details are required as part of your extension request:

1. Reason for extension
2. New proposed extension date
3. Extending a specific Impact or all Impacts' end dates

Details of extension request *


Submit

A confirmation message will appear stating that your extension request has been successfully submitted. Please note that a confirmation email is also sent – for the Applicant only. If you are the Implementer, you will not receive a confirmation email.


Your extension request has been successfully submitted. A confirmation email will be sent shortly.

Application ref ↓	Status	Type of work	Works manager company	Street	Suburb	Created by	Submitted on	Start date	End date	Actions
MOA-0001385	Submitted	WRU (Western Roads Upgrade)	Comp Mngr	60 Denmark St	KEW	Bob William	29-08-2022 4:51 PM	29-08-2022	29-09-2022	⌵
MOA-0000385	Approved	Public Transport Works	A J Williams Group Pty Ltd	EUREKA DRIVE	MANOR LAKES	-	05-06-2020 11:35 AM	05-06-2020	06-06-2020	⌵


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All new and existing extension requests created via the portal will be viewable from the 'Extension requests' page.

MOA Extension Requests (5)

Extension of MoA permit applications have an average turn-around time of 5 business days. For an MoA permit that has TRIMS/ROC, the average turn-around will be 10 business days.


Extension ref ↓	Extension status	Application ref	Street	Suburb	Signal trims?	Requested on	Requested by	Approved on
EXT-001035	Submitted	MOA-0000385	EUREKA DRIVE	MANOR LAKES	No	17-05-2023 3:30 PM	Ian Tester	
EXT-001025	Submitted	MOA-0001489	CRAMPTON CRESCENT	MILL PARK	No	16-05-2023 2:42 PM	Ande Tester	
EXT-001024	Submitted	MOA-0001489	CRAMPTON CRESCENT	MILL PARK	No	16-05-2023 2:41 PM	Ande Tester	
EXT-001016	Submitted	MOA-0000336	EUREKA DRIVE	MANOR LAKES	Yes	16-05-2023 1:57 PM	Swathi Cholleti	
EXT-001015	Submitted	MOA-0000932	COLE STREET	NOBLE PARK	No	16-05-2023 1:34 PM	SwathiStaff User	


The MoA extension requests page will display all extension requests created via the portal.


You will also be able to see the following details of this page:


- Extension request reference numbers (EXT prefix)
- Live status of each request
- When it was requested on/approved on
- Whether the MoA has signal trims associated to them to give an indication of the expected turn around period.


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Extension Dashboard

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MoA	2	13

All approved MoA applications that will be expiring within 15 calendar days will be viewable from the 'Expiring soon' page.

MOA Applications - Expiring soon (2)

Extension of MoA permit applications have an average turn-around time of 5 business days. For an MoA permit that has TRIMS/ROC, the average turn-around will be 10 business days.

Application ref	End date ↑	Status	Street	Suburb	Signal trims?	Last extension requested on	Actions
MOA-0001576	29-05-2023	Approved	TOWERS LANE	TOORAK	No	25-05-2023	
MOA-0001454	03-06-2023	Approved	MACGREGOR STREET	PARKDALE	No	23-05-2023	

The Expiring soon page will show all the approved MoA applications expiring within the next 15 calendar day. Once an extension request has been submitted for an application, the 'Last extension requested on' column will display the date of the latest request.