

VicRoads Major Project Safety Excellence Award Criteria



Objective

The objective of the Major Project Safety Excellence Award is to recognise those who consistently demonstrate an excellent standard of safety during the duration of a major project. A Certificate will be issued to those directly concerned with the general and direct supervision of contract safety on the project.

Certificate recipients in addition to the Principal Contractor will be Project Managers and Engineers, Key subcontractors and Surveillance Managers. If there are changes in staff then the person who was in the position for the majority of the project will receive the certificate.

It is suggested that the Certificates would be presented as part of an informal lunch to celebrate the achievement organised by the Project concerned and either presented to the recipients by the Executive Director and or the applicable Project Director.

Photographs of the presentation/s would be expected and arranged by the project particularly that awarded to the principal contractor and any major subcontractors. A personal recognition such as a dinner or a theatre ticket for two for recipients to celebrate the award with their partner is also strongly recommended as is common practice in our industry today.

The Company Certificate would be awarded at an appropriate formal presentation by the Executive Director to company executive management including their safety manager as applicable.

The following award criteria apply:

In addition to the requirements for a Safety Management System to AS4801 and criteria specified by VicRoads and the Federal Safety Commission as applicable to the works the following is expected-

1. Consistent excellent standard of safety reported in Site Safety and Safety System Assessments;
2. Independent external safety audits are conducted on the Safety Coordination Plan shortly after commencement of the project and at 3 monthly intervals. This audit shall be conducted on documentation and application in the field;
3. The contractor promptly corrects any safety deficiencies identified, particularly those with high risk high consequence outcomes to workers or the public;
4. Best Practice safety is practiced and is evident with safety controls in use on site;
5. No prohibition notices issued to the project from WorkSafe over matters that the principal contractor has direct control;
6. No serious injuries sustained by any worker during the project, as defined in the WorkSafe reportable incident criteria due to approved work practices;
7. No WorkSafe Reportable Incidents result in a prohibition notice regarding work practices or plant and equipment condition before the incident;
8. Incidents are reported to VicRoads and the OHS Group at Kew as soon as the contractor becomes aware of them.
9. Contractor promptly investigates serious incidents with a view to preventing a recurrence. The results of the investigation, together with significant contributing factors, are shared with VicRoads OHS Group at Kew together with actions intended to prevent a recurrence within 48 hours;
10. Serious Incidents involving members of the public, such as vehicle crashes into safety barriers resulting in serious injuries, are to be reported to both Police and WorkSafe;
11. No WorkSafe prosecution as the result of site construction works;
12. The VicRoads Project Manager and site Safety and Surveillance Manager/s consider the contractors safety performance to have been of a consistently high standard;
13. System to safely manage hours of work and fatigue;
14. System to manage work in heat or hot weather;
15. System to manage employee well being;

16. Behavioural Safety System to encourage active safety participation as an integral part of the work process.
17. Evidence of Safety Culture Program involving everyone on site, including sub contractors;
18. System to prevent / manage drug and alcohol use;
19. System requiring compliance with the Hierarchy of Safety Controls with emphasis on hazard identification and control, rather than on risk management. Evidence of the application of the hierarchy of controls to works with documentation supporting why higher level controls were not practicable;
20. Safe Work Method Statements (SWMS) for all high risk construction works complying fully with regulations.
21. Evidence of worker consultation (including subcontractors) with respect to hazards and agreed hazard controls documented in SWMS.
22. Evidence of competency based safety training of at least 2 days (preferably 6 days) duration for all contractor site supervision with safety responsibilities;
23. Evidence that site supervision is full time during working hours, and includes the effective supervision of subcontractors.
24. Evidence that the project has introduced at least one new safety innovation during the course of the project. It may or may not have resulted in a VicRoads Safety Innovation Award. If the innovation does receive an award this would be highly regarded.
25. For projects receiving Australian Government Funding the Contractor participates in the completion of a Project Completion Safety Report as required by VicRoads to the Federal Safety Commission requirements.
26. The project has systems in place to apply higher level controls than administrative / behavioural under the hierarchy of safety controls for the management of mobile plant around people (workers and public). Evidence of these controls which separate mobile plant and people are evident on site. This area is the highest risk on road construction sites.

Certificate

A Certificate will be issued to those directly concerned with project safety leadership and the general and direct supervision of contract safety on the project as well as the applicable principal contractor.

It would be appropriate to award the recognition near the end of the project to ensure all persons engaged on the project are made aware of the achievement. An Exchange article and mention in the VicRoads Worksite Safety Update Newsletter will be presented to highlight the achievement.

At least a month should be allowed for approval, printing and framing of the Certificates.