

This form is for use by dealers on VicRoads Dealer Certification Scheme only.

Please complete the relevant sections of this form and sign below. Print clearly in ink using BLOCK letters. You may be entitled to a refund if you are the registered operator of a vehicle for which the registration has an unexpired portion. To apply for Victorian registration refunds, specify yes for the relevant vehicle(s) below. To cancel Victorian registrations, send the completed form to rdealers@roads.vic.gov.au. For interstate registration refunds, apply directly to the relevant state or territory authority.

Applicant details

Surname											
First given name				Second given name				Third initial (if any)			
Company name and ACN/ARBN (if applicable)											
Residential (or company) address											
										Postcode	
Postal address (if different from residential or company address)											
										Postcode	
Mobile phone no. (or other if not applicable)						Email					

Vehicle details (from which plates were taken)

<input type="radio"/> Car	<input type="radio"/> Motorcycle	<input type="radio"/> Trailer	<input type="radio"/> Other	No. of plates returned	If not returned, the plates are*	<input type="radio"/> Lost	<input type="radio"/> Stolen	<input type="radio"/> Destroyed
Reg. no.				Make	Model	Body type		
VIN ^						State/Territory (if not in VIC)	Refund?	<input type="radio"/> Yes <input type="radio"/> No

<input type="radio"/> Car	<input type="radio"/> Motorcycle	<input type="radio"/> Trailer	<input type="radio"/> Other	No. of plates returned	If not returned, the plates are*	<input type="radio"/> Lost	<input type="radio"/> Stolen	<input type="radio"/> Destroyed
Reg. no.				Make	Model	Body type		
VIN ^						State/Territory (if not in VIC)	Refund?	<input type="radio"/> Yes <input type="radio"/> No

<input type="radio"/> Car	<input type="radio"/> Motorcycle	<input type="radio"/> Trailer	<input type="radio"/> Other	No. of plates returned	If not returned, the plates are*	<input type="radio"/> Lost	<input type="radio"/> Stolen	<input type="radio"/> Destroyed
Reg. no.				Make	Model	Body type		
VIN ^						State/Territory (if not in VIC)	Refund?	<input type="radio"/> Yes <input type="radio"/> No

<input type="radio"/> Car	<input type="radio"/> Motorcycle	<input type="radio"/> Trailer	<input type="radio"/> Other	No. of plates returned	If not returned, the plates are*	<input type="radio"/> Lost	<input type="radio"/> Stolen	<input type="radio"/> Destroyed
Reg. no.				Make	Model	Body type		
VIN ^						State/Territory (if not in VIC)	Refund?	<input type="radio"/> Yes <input type="radio"/> No

^ Vehicle Identification Number (or chassis number if no VIN) * If only one plate or no plates are returned to VicRoads, the statement must be completed (motorcycles/trailers exempt if one plate is returned).

Applicant signature

Personal information VicRoads collects from you may be used by VicRoads as permitted by the *Road Safety Act 1986* and the *Marine Safety Act 2010*. VicRoads may disclose personal information it collects from you to various organisations and persons as permitted by law, particularly by the *Road Safety Act 1986*. This includes the photograph and other information on your driver licence or learner permit being used for the purposes of biometric matching through the National Driver Licence Facial Recognition Solution for law enforcement, national security and other purposes. Personal information may be disclosed to contractors and agents of VicRoads, law enforcement agencies, other road and traffic authorities, the Transport Accident Commission, vehicle manufacturers (for safety recalls), road safety researchers, courts and other organisations or people authorised to use the personal information. Failure to provide the information may result in this form not being processed, or records not being properly maintained. For further information about our use of your personal information and your right of access to it, see VicRoads brochure *Protecting your privacy* or contact VicRoads on 13 11 71.

Providing false and/or misleading information or documents is an offence under the *Road Safety Act 1986* and/or *Marine Safety Act 2010* and can result in you being fined or imprisoned. Any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect.

By signing this form, I declare that the information in this form and related supporting documents is true, correct and complete, and I understand the privacy statement.

Signature of applicant (Please print form and sign here)										Date							
										D	D	M	M	Y	Y	Y	Y

OFFICE USE ONLY

Signature			User ID			Office			Date							
									D	D	M	M	Y	Y	Y	Y