

**This form is for use by dealers on VicRoads Dealer Certification Scheme only.**  
Please complete this form and sign below. Please print clearly in ink using BLOCK letters.  
Submit by email to: [rdealers@roads.vic.gov.au](mailto:rdealers@roads.vic.gov.au).  
**Records will be updated within one working day.**

## Postal address details

Registration number	Registered operator		
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## Privacy statement

Personal information VicRoads collects from you may be used by VicRoads, as permitted by the Road Safety Act 1986 and the Marine Safety Act 2010. VicRoads may disclose personal information it collects from you to various organisations and persons as permitted by law, particularly by the Road Safety Act 1986. This includes disclosing the information to contractors and agents of VicRoads, law enforcement agencies, other road and traffic authorities, Austroads, the Transport Accident Commission, vehicle manufacturers (for safety recalls), road safety researchers, courts and other organisations or people authorised to use the personal information. You are required to provide this personal information. Failure to provide the information may result in this form not being processed, or records not being properly maintained. For further information about our use of your personal information and your right of access to it, see VicRoads brochure Protecting your privacy or contact VicRoads on 13 11 71.

**Providing false and/or misleading information or documents is a serious offence under the Road Safety Act 1986 and/or Marine Safety Act 2010 and can result in you being fined or imprisoned. Any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect. By signing this form, I declare that the information in this form and related supporting documents is true, correct and complete, and I understand the privacy statement.**

Dealership name	Delegate's name						
Signature	Date						
	D	D	M	M	Y	Y	Y