

This form is to be used by eligible applicants who seek to undertake a VicRoads car learner permit knowledge test, hazard perception test or drive test, and require a car permit/licence.

## Who is eligible to apply for a computer or drive test?

To be eligible to apply for a computer or drive test, you must be able to demonstrate to VicRoads, by providing supporting documentation, that if a computer or drive test is not granted, you or your immediate family will endure undue hardship due to your current circumstances.

Testing for persons fulfilling non-restricted work that is critical to the Coronavirus (COVID-19) response will also be considered on a case by case basis.

If your application is approved, drive tests will be conducted in VicRoads managed vehicles with rigorous hygiene and wellbeing practices.

You must fit into one or more of the following categories to have your request considered:

- You are the main or sole provider for the family and having a current learner permit or driver licence would support your ability to maintain employment and/or financial requirements and commitments; or you're a new job-seeker, and this would assist in your ability to enter employment.
- You are the carer for another person/family member and require a current learner permit or driver licence to accompany the family member to medical appointments or essential services.  
**Note: for a learner, the family member must hold the appropriate current licence type required to be a supervising driver.**
- You require a current driver licence to take your spouse or children or sibling/s to and from work.
- You require a current learner permit or driver licence because taking public transport or a taxi would pose a risk to you due to a medical condition making you vulnerable/susceptible to contracting the Coronavirus (COVID-19) (e.g. respiratory conditions, asthma, cardiovascular or mobility conditions).
- You or your dependant is an affected family member in a family violence situation and having a current learner permit or driver licence would assist you to seek appropriate refuge and support.

## What documentation must be provided?

To support the application, you must provide a clear explanation of the type of approval you're applying for, including the reason for the request, and supporting documentation which includes one or more of the following:

- **Evidence from your employer verifying employment:**
  - if the approval is required to travel to and from work; or from a potential employer confirming the need for a licence in the provision of being appointed to a role.
- **Documentation from an educational institution/course coordinator**
  - if the approval is required for educational circumstances to travel to and from an education institution where the course is not available online.
- **A statutory declaration** (signed by an authorised witness):
  - if the approval is being sought for medical reasons (i.e. you suffer from a medical condition which requires you to travel in a vehicle or you're the carer for another person/family member and need to transport them to and from medical appointments)
  - if the approval is because you are the main or sole provider/income earner for the family or a carer for another person outside your immediate family
  - outlining your experience of family violence and one of the following documents:
    - » a Family Violence Intervention Order or
    - » a Family Violence Safety Notice.

## Submit your application

You need to download this form and fill in the correct sections.

The form will need to be uploaded to [vicroads.vic.gov.au](https://vicroads.vic.gov.au) along with the documentation to support your application.

You will be contacted within 48 business hours of submitting your application (excludes weekends and public holidays).

If you have not been contacted, call **13 11 71** with your application number for more information.

## 1. Applicant's learner permit/customer number

(where applicable - tick one only)

Learner permit number

Customer number

### Test type required (tick applicable box/s)

Car permit computer test

Hazard perception test

Drive test  Manual  Auto

## 2. Applicant's details

Surname (please print)

Given name(s) (please print)

Date of birth

Residential address (please print)

Postal address (if same as residential, write 'as above')

Mobile phone number (or other if not applicable)

Email

## 3. If you have held an overseas licence or interstate learner permit or licence, please complete the following.

**Note:** If you have an overseas licence and it is not in English, you will be required to get an English translation from a NAATI approved translator and submit online with the other documents.

Learner permit  Licence

Learner permit/licence type (e.g. car, motorcycle, heavy vehicle)

Country, State or Territory the learner permit/licence was issued

Learner permit/licence number

Issue date of the learner permit/licence

Have you been convicted of any driving offences?  Yes  No

If yes, provide offence details, including any periods of suspensions, cancellations or disqualifications.

  
  


Has there been any other period for which you were not permitted to drive?  Yes  No

Has your overseas licence or interstate learner permit/licence been suspended for medical reasons?  Yes  No

If yes, provide details of your medical condition and suspension periods.

  
  


## 4. Employment travel details

Complete this section if you need to drive to and from work.

Are you self-employed?  Yes  No

Employer's name (business name if self-employed)

ABN (Australian Business Number)

Employer's address (business address if self-employed)

Occupation

How many kilometres do you travel both ways to get to your place of employment?  km

## 5. Occupational travel details

Please complete this section if you drive as part of your employment (e.g. delivery driver, trades person).

If you are required to drive as part of your employment, explain the circumstances which need you to drive the car. Include the addresses, times and days you are required to travel.

  
  
  
  
  
  
  
  
  


How many kilometres do you travel in a typical working day?  km

## 6. Family travel details

Please complete this section if you need to drive to and from certain locations due to family circumstances.

Please explain the family circumstance which involves you having to drive.

  
  
  
  
  


Does the circumstance require you to transport other family members?  Yes  No

If yes, how many other family members are you required to transport?

