

Undue hardship

This form is to be used to apply for an exemption from the heavy vehicle minimum holding time on the basis of **undue hardship**.

Visit vicroads.vic.gov.au and search 'heavy vehicle driver licence requirements exemption' for more information about the process and requirements to apply for this exemption.

To be issued with a Victorian heavy vehicle licence, you must hold a Victorian car driver licence.

A hardship exemption will only be granted if **undue hardship** can be proven and VicRoads is satisfied that road safety is not compromised. Any exemption granted may result in conditions being imposed. You can read about these on the back of this application form.

Note: You are unlikely to obtain an exemption from the heavy vehicle driver licence requirements unless you have a clean driving record.

Confirmation that an exemption has been granted by VicRoads must be obtained prior to making an appointment to take a Victorian heavy vehicle licence test.

Who is eligible to apply for an exemption?

To be eligible to apply for an exemption, you must hold a current and valid Victorian car driver licence.

When should an exemption be applied for?

An application for this exemption can be made if you can demonstrate to VicRoads, by providing supporting documentation, that you or your immediate family will suffer **undue hardship** as a result of completing the heavy vehicle driver licence requirements due to the nature of your occupation, employment or family circumstances.

What documentation must be provided?

To support the application you need to provide:

- A letter from yourself addressing your hardship
- **Employment:** a letter from the employer or potential employer verifying the employment and identifying the hardship.

Submit application

You need to download this form and fill in the correct sections.

The form will need to be uploaded to vicroads.vic.gov.au, along with the documentation to support your exemption application.

Once the application is submitted, you will receive a confirmation email from VicRoads.

Outcome of the application

You will be contacted within 15 working days of submitting your application.

If you have not been contacted you can call 13 11 71 with your driver licence number and the exemption application number for more information.

If your driver licence is cancelled or suspended, any exemption may be withdrawn. This will have an impact on your licence when it is reissued or the suspension ends. If we decide to withdraw the exemption, you will be notified in writing and given an opportunity to show why you should be permitted to retain the exemption. If you don't respond to the notice within the required time, the exemption will be withdrawn without further notice.

Privacy statement

Personal information VicRoads collects from you may be used by VicRoads as permitted by the *Road Safety Act 1986* and the *Marine Safety Act 2010*. VicRoads may disclose personal information it collects from you to various organisations and persons as permitted by law, particularly by the *Road Safety Act 1986*. This includes the photograph and other information on your driver licence or learner permit being used for the purposes of biometric matching through the National Driver Licence Facial Recognition Solution for law enforcement, national security and other purposes. Personal information may be disclosed to contractors and agents of VicRoads, law enforcement agencies, other road and traffic authorities, the Transport Accident Commission, vehicle manufacturers (for safety recalls), road safety researchers, courts and other organisations or people authorised to use the personal information.

Failure to provide the information may result in this form not being processed, or records not being properly maintained. For further information about our use of your personal information and your right of access to it, see VicRoads brochure *Protecting your privacy* or contact VicRoads on 13 11 71.

Providing false and/or misleading information or documents is an offence under the *Road Safety Act 1986* and/or *Marine Safety Act 2010* and can result in you being fined or imprisoned. Any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect.

Endorsement category required *(please tick)*

LR
 MR
 HR
 HC

Application category *(please tick category you are applying for)*

Primary production *(please refer to conditions overleaf)*
 Motor trade/mechanic *(please refer to conditions overleaf)*
 Employment *(please refer to conditions overleaf)*
 Emergency services *(please refer to conditions overleaf)*

Applicant details

Full name			
Victorian driver licence number			
Interstate licence held?	<input type="radio"/> No <input type="radio"/> Yes <i>(please provide details)</i>	State/Territory	Licence number
Residential address			
Postal address			
Contact number <i>(mobile preferred)</i>			
Email			

Current employer/prospective employer's details

Full name
Trading name
ABN
Business address
Postal address
Contact number <i>(mobile preferred)</i>
Brief description of operation of business detailing distance required to travel:
Would the applicant be required to travel interstate if an exemption was granted? <i>(please tick)</i> <input type="radio"/> Yes <input type="radio"/> No

Previous driving experience

In this section, please provide a detailed outline of your driving history (including interstate and overseas history, if applicable), together with details of the circumstances in which you have driven (e.g. city driving, rural driving, night driving, types of vehicles driven).

Provide evidence of your interstate/overseas licence, if applicable. Submit a separate document if required.

Note: If you have an overseas licence and it is not in English, you will be required to get an English translation from a NAATI approved translator and submit online with the other documents.

Please return completed document along with your letter and a letter of support from the current employer(s) or prospective employer(s) to the address below. On receipt of this information a reply will be forwarded to the applicant within 15 working days, advising of the outcome.

Applications will be subject to conditions on approval and will apply from the date the endorsement is issued by VicRoads. Operating outside the conditions imposed on a licence is an offence under the *Road Safety Act 1986*, and significant penalties apply.

I confirm that all the information presented is true and correct and I consent to information supplied by me being used to verify details provided.

Applicant's signature	Date	D	D	M	M	Y	Y	Y	Y
Signature of person authorised to sign on behalf of employer <i>(if applicable)</i>	Date	D	D	M	M	Y	Y	Y	Y
Name of person authorised to support application on behalf of employer <i>(if applicable)</i>									
Position of person authorised to support application on behalf of employer <i>(if applicable)</i>									

Personal information we collect from you in connection with this application will be used for that purpose and may be used for other purposes permitted by the *Road Safety Act 1986*. Your personal information may be disclosed to contractors and agents of VicRoads, law enforcement agencies, other road, traffic authorities, the Transport Accident Commission, courts and other organisations authorised to collect it.

You are required to provide this information by the *Road Safety Act 1986*. Failure to provide the information may result in your application not being processed or records not properly maintained. For further information about our use of your personal information and your right of access to it, see the VicRoads brochure *Protecting your privacy*, or contact VicRoads on 131171.

Heavy vehicle graduating licence exemptions will be considered under the following categories:

Eligibility requirements		Restrictions
Category	VicRoads may grant an exemption to the heavy vehicle graduation criteria, if the nature of the applicant's employment or family circumstances would cause hardship, and road safety is not compromised.	<ul style="list-style-type: none"> Restrictions imposed on the use of the heavy vehicle will end when the licence holder would have normally qualified for that category of licence under the heavy vehicle graduation criteria. Restrictions will be shown by the letter 'X' under conditions on the Victorian licence, operating outside the conditions is an offence. Restrictions are intended to minimise the road safety risks associated with inexperienced drivers.
Employment	Applicants can apply for the next licence category for which they would be eligible under graduation requirements. Any category except MC. A minimum of 6 months driving experience in a car or heavy vehicle category is necessary.	<ul style="list-style-type: none"> Radius (100 km radius) or nominated route limitations. Driving restricted to Victoria (interstate routes not permitted). Applies only to driving the vehicle of the employer who has supported the exemption and in the course of work for that employer. To drive on non urban roads (restricted access to delivery points in urban areas can be considered). No more than 80% of a maximum legally permitted load.
Primary producer	Any category (LR/MR/HR/HC) except MC. Held a car driver licence for 24 months or more and a lower category of heavy vehicle licence for at least 6 months.	<ul style="list-style-type: none"> Radius or specific route limitations (100 km radius). Driving restricted to Victoria (interstate routes not permitted). Restricted to specific purposes (e.g. transport of agricultural product/supply). To drive on non urban roads (restricted access to delivery points in urban areas can be considered). No more than 80% of a maximum legally permitted load. Must not drive a bus.
Motor trade/mechanic	Any category except MC. Held a car driver licence for 24 months or more and a lower category of heavy vehicle licence for at least 6 months.	<ul style="list-style-type: none"> 5 km radius restriction. Driving is restricted to Victoria (i.e. driving interstate routes is not permitted). Not to drive a bus with passengers.
Emergency services	Any category except MC. May apply as soon as a car licence is obtained.	<ul style="list-style-type: none"> Only to drive emergency service trucks (not buses) in the course of duty.

Licence category eligibility without an exemption

Light Rigid (LR)	Must hold an Australian car driver licence for at least one year.
Medium Rigid (MR)	Must hold an Australian car driver licence for at least one year.
Heavy Rigid (HR)	Must hold an Australian car driver licence for at least two year.
Heavy Combination (HC)	Must hold an Australian licence to drive a medium rigid vehicle or heavy rigid vehicle for one year.
Multi Combination (MC)	For a period of 12 months must hold or have held a licence to drive a: heavy rigid vehicle, or heavy combination vehicle, or combination of a heavy rigid vehicle and a heavy combination vehicle* AND complete a training course approved by VicRoads. <i>*The 12 month period includes any combination of holding HR and HC licences, including 364 days HR and 1 day HC.</i>

Australian car and/or heavy vehicle licence held	Next eligible category with an exemption
<ul style="list-style-type: none"> An Australian car driver licence held for at least 6 months 	LR or MR
<ul style="list-style-type: none"> An Australian car driver licence held for at least 12 months, and LR/MR licence held for at least 6 months, or Total period licensed for at least 18 months 	HR
<ul style="list-style-type: none"> An Australian car driver licence held for at least 24 months, And MR/HR licence held for at least 6 months Total period licensed at least 24 months 	HC
<ul style="list-style-type: none"> An Australian MR licence held for at least 6 months and total period licensed for at least 24 months 	HC
<ul style="list-style-type: none"> An Australian HR licence for at least 6 months and total period licensed for at least 24 months 	HC