

Learner Permit Minimum Holding Period Exemption Application

UNDUE HARDSHIP (NO FEE)

Road Safety (Drivers) Regulations 2009 – regulation 20(2)

This form is to be used if you are **unable to hold a learner permit for the minimum time it must be held due to undue hardship** and wish to apply for an exemption.

Visit vicroads.vic.gov.au and search 'Learner Permit Minimum Holding Period Exemption' for more information about the process and requirements to apply for this exemption.

To be issued with a Victorian driver licence, you must be 18 years or over.

A hardship exemption will only be granted if undue hardship can be proven and VicRoads is satisfied that road safety is not compromised. Any exemption granted may result in conditions imposed on the person's driver licence for a specified period which:

- (a) limit the carriage of passengers
- (b) limit routes of travel
- (c) restrict driving to specified times of the day
- (d) restrict driving to specified days of the week.

Note: You are unlikely to obtain an exemption from the learner permit minimum holding period unless you have a clean driving record.

Who is eligible to apply for an exemption?

To be eligible to apply for this exemption, you must hold a current and valid learner permit. Any exemption granted will commence from the date your licence is issued.

When should an exemption be applied for?

An application for an exemption can be made if you can demonstrate to VicRoads, by providing supporting documentation, that you or your immediate family will suffer **undue hardship** as a result of holding a permit for the minimum time a permit must be held, due to the nature of your occupation, employment or family circumstances

Confirmation that an exemption had been granted by VicRoads must be obtained prior to making an appointment to take a Victorian licence drive test.

What documentation must be provided?

To support the application you need to provide:

- **Education:** a letter from an educational institution or course coordinator verifying student status, dates and time of attendance and identifying the hardship;
- **Employment:** a letter from the employer verifying the employment and identifying the hardship;
- **Family circumstances:** a letter from a relevant authority (eg medical practitioner, parish priest etc) describing the impact on the family.

Submit application

You need to download this form and fill in the correct sections.

The form will need to be uploaded to vicroads.vic.gov.au, along with the supporting documentation to support your exemption application.

Once the application is submitted, you will receive a confirmation email from VicRoads.

Outcome of your application

You will be contacted within 15 working days of submitting your application.

If you have not been contacted you can call 13 11 71 with your learner permit number and the exemption application number for more information.

There are no reviews or refunds of rejected exemption applications.

If your driver licence is cancelled or suspended, any exemption may be withdrawn. This will have an impact on your licence when it is reissued or the suspension ends. If we decide to withdraw the exemption, you will be notified in writing and given an opportunity to show why you should be permitted to retain the exemption. If you don't respond to the notice within the required time, the exemption will be withdrawn without further notice.

NOTE

The personal information that you provide on this form will be used by VicRoads to assess your application for an exemption under regulation 20(2) of the Road Safety (Drivers) Regulations 2009. Failure to provide the information may result in your application not being processed.

The personal information we collect from you in association with your application may be used only in accordance with the Road Safety Act 1986 and associated Regulations or as otherwise required by law. Your personal information may be disclosed to contractors and agents of VicRoads, law enforcement agencies or Courts authorised to collect it.

For further information about our use of your personal information and your right of access to it, please see the VicRoads' document 'Protecting Your Privacy' or contact VicRoads on 13 11 71.

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1. Learner Permit details

Licence Type being applied for (eg car or motorcycle)

Current Learner Permit type (eg car or motorcycle)

Current Victorian Learner Permit Number

Please state how many months you have had your current learner permit

2. Applicant's details

Family name (please PRINT)

Given name/s (please PRINT)

Date of Birth

Age (years and months)

Residential address (please PRINT)

Postal address (if same as residential write 'AS ABOVE')

Email

Daytime contact phone number

3. If you have held an interstate or overseas learner permit or licence, please complete the following.

Note: If you have an overseas licence and it is not in English, you will be required to get an English translation from a NAATI approved translator and submit online with the other documents.

Learner Permit

Licence

Learner permit/Licence type (eg. car, motorcycle, heavy vehicle)

Country, State or Territory the learner permit/licence was issued

Duration you have held your motorcycle learner permit

Learner permit/licence number

Issue date of the learner permit/licence

Have you been convicted of any driving offences?

Yes

No

If yes, provide offence details, including any periods of suspensions, cancellations or disqualifications

Has your interstate or overseas learner permit/licence been suspended for medical reasons?

Yes

No

If yes, provide details of your medical condition and suspension periods

4. If applying for a Victorian car driver licence, please complete the following information.

Please tick if you have held any of the below:

Victorian motorcycle learner permit

Victorian motorcycle licence

Provide details of the amount of riding experience you have. (eg. hours per week)

5. If you are applying for a Victoria motorcycle licence, please complete the following information.

Have you held a motorcycle learner permit?

Yes

No

If you have ticked yes, complete the following:

Motorcycle learner permit number

Date of expiry:

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Have you successfully completed a VicRoads approved motorcycle training course?

Yes No

If yes, complete the following:

Name and the date of the training course completed

6. Employment travel details

Complete this section if you need to drive to and from work.

Are you self-employed?

Yes No

Employer's name (if self-employed provide Business Name)

Australian Business Number (ABN)

Employer's address (Business address if self-employed)

Occupation

Please give an example of a typical working week

Days of the week	Start am/pm	Finish am/pm

Note: A letter from your employer (or yourself if self-employed) on a business letterhead confirming these times and location must be submitted.

How many kilometres do you travel both ways to get to your place of employment?

km

Could you use public transport or other means of travel to and from your place of employment?

Yes No

What public transport or other means of travel is available to you for travelling to and from your place of employment?

7. Occupational travel details

Please complete this section if you drive as a part of your employment (eg. delivery driver, trades person)

If you are required to drive as part of your employment, explain the circumstances which need you to drive the car. Include the addresses, times and days you are required to travel.

Please give an example of a typical working week

Days of the week	Start am/pm	Finish am/pm

Note: A letter from your employer (or yourself if self-employed) on a business letterhead confirming these times and location must be submitted.

How many kilometres do you travel in typical working day?

km

Could you use public transport or other means of travel as part of your employment?

Yes No

What public transport or other means of travel is available to you as part of your employment?

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8. Family travel details

Please complete if you need to drive to and from certain locations due to family circumstances.

Please explain the family circumstance which involves you having to drive the car.

Does the circumstance require you to transport other family members?

Yes No

If yes, how many other family members are you required to transport?

What is their relationship(s) to you?

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Please provide your family member's full name/s?

What is the address to which you need to travel?

How often are you required to travel to this location? (*daily, weekly etc*)

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9. Affect on employment, essential activity or family circumstances and undue hardship that might be caused

Outline below:

- how the minimum holding time a permit must be held would affect employment, essential activities or family circumstances
- what will happen if the exemption is not granted to you?

(Submit a separate sheet if required)

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10. Declaration

I declare that the information I have provided in this application is complete, true and correct in every detail. I understand that failure to provide complete, true and correct information in this application may result in my application being refused, and penalties may apply under the *Road Safety Act 1986*.

I authorise VicRoads to make any enquiries considered necessary for the purpose of this application, including by contacting the writers of any letters submitted. I authorise VicRoads to contact me using any contact details I submit in connection with this application.

Applicant's signature

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Date

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