

## Fee applies

This form is to be used by a probationary driver who needs to drive a **probationary prohibited vehicle** and wishes to apply for an exemption.

Visit [vicroads.vic.gov.au](http://vicroads.vic.gov.au) and search 'Probationary prohibited vehicle exemption' for more information about the process, requirements and fees to apply for this exemption.

Exemptions will only be granted in **rare** circumstances where undue hardship can be proven and VicRoads is satisfied that road safety is not compromised. Any exemption granted will be restricted and conditional.

**No exemption is required** from VicRoads if a probationary driver is driving a probationary prohibited vehicle:

- in the course of their employment and at the request of their employer
- in the course of their business where there is an Australian Business Number (ABN) in force in relation to the person's business, or
- while being supervised by a full licence holder who is authorised to drive that vehicle, and is sitting beside the driver.

***The onus is on the driver to provide evidence to the police if requested that they are driving the vehicle for work purposes.***

## Who is eligible to apply for an exemption?

To be eligible to apply for an exemption, you must hold a current valid Victorian probationary licence.

## When should an exemption be applied for?

An application for an exemption should **only** be made when the probationary driver can demonstrate to VicRoads, by providing supporting documentation, that they and/or their immediate family will suffer undue hardship as a result of the probationary prohibited vehicle restriction due to the nature of the probationary driver's employment, essential activities or family circumstances.

## What documentation must be provided?

To support the application, you **must** provide:

- **Education:** a letter from an educational institution or course coordinator verifying student status, dates and times of attendance and identify the hardship
- **Employment:** a letter from the employer verifying the employment and identify the hardship
- **Family circumstances:** a letter from a relevant authority (e.g. medical practitioner, parish priest etc.) describing the impact on the family.

## What is a probationary prohibited vehicle (PPV)?

A vehicle that has:

- a power to mass ratio of greater than 130 kilowatts, or
- an engine that has been modified to increase performance (other than a modification made by the manufacturer during the vehicle's manufacture), or
- been declared a PPV by a notice published in the Victorian Government Gazette.

## Submit application

You need to download this form and fill in the correct sections.

The form will need to be uploaded to [vicroads.vic.gov.au](http://vicroads.vic.gov.au), along with the supporting documentation to support your exemption application.

You will have to pay a fee when you submit your documents.

Once the application is submitted, you will receive a confirmation email from VicRoads.

## Outcome of the application

You will be contacted within 15 working days of submitting your application.

If you have not been contacted you can call 13 11 71 with your driver licence number and the exemption application number for more information.

There are no reviews or refunds of rejected exemption applications.

**If your driver licence is cancelled or suspended, any exemption may be withdrawn. This will have an impact on your licence when it is reissued or the suspension ends. If we decide to withdraw the exemption, you will be notified in writing and given an opportunity to show why you should be permitted to retain the exemption. If you don't respond to the notice within the required time, the exemption will be withdrawn without further notice.**

### Privacy statement

Personal information VicRoads collects from you may be used by VicRoads as permitted by the *Road Safety Act 1986* and the *Marine Safety Act 2010*. VicRoads may disclose personal information it collects from you to various organisations and persons as permitted by law, particularly by the *Road Safety Act 1986*. This includes the photograph and other information on your driver licence or learner permit being used for the purposes of biometric matching through the National Driver Licence Facial Recognition Solution for law enforcement, national security and other purposes. Personal information may be disclosed to contractors and agents of VicRoads, law enforcement agencies, other road and traffic authorities, the Transport Accident Commission, vehicle manufacturers (for safety recalls), road safety researchers, courts and other organisations or people authorised to use the personal information.

Failure to provide the information may result in this form not being processed, or records not being properly maintained. For further information about our use of your personal information and your right of access to it, see VicRoads brochure *Protecting your privacy* or contact VicRoads on 13 11 71.

Providing false and/or misleading information or documents is an offence under the *Road Safety Act 1986* and/or *Marine Safety Act 2010* and can result in you being fined or imprisoned. Any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect.

## 1. Licence details

Driver licence number	Licence category (e.g. car)
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## 2. Applicant's details

Surname (please print)									
Given name(s) (please print)						Date of birth			
Residential address (please print)									
Postal address (if same as residential write 'as above')									
Mobile phone number (or other if not applicable)									
Email									

## How to calculate power to mass ratio

Power to mass ratio for vehicles manufactured after 1 January 2010 is calculated using the following formula. Vehicle specifications can be obtained from carsales.com

$$\text{Roundup} \left( \frac{\text{Power (kilowatts)}}{\text{Weight (kilograms)}} \right) \times 1000$$

## 3. Employment travel details

(To be completed if you need to drive a probationary prohibited vehicle to and/or from your place of employment.)

Employer's name (business name if self-employed)
Employer's address (business address if self-employed)
ABN (Australia business number)
Occupation

## 4. Educational institution travel details

(To be completed if you need to drive a probationary prohibited vehicle to and/or from your educational institution.)

Educational institution's name
Educational institution's address

What are your start and finish times for each day of the week and the days of the week that apply? (Please give an example of a typical working week)

From am/pm	To am/pm	Days of the week

What are your daily attendance hours for each day of the week and the days of the week that apply? (Please give an example of a typical week)

From am/pm	To am/pm	Days of the week

What public transport or other means of travel is available to you for travelling to and from your place of employment?


What public transport or other means of travel is available to you for travelling to and from your educational institution?


How many kilometres do you travel both ways to get to your place of employment?

	km
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How many kilometres do you travel both ways to get to your educational institution?

	km
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