

Please complete the front of this form and sign below. Please print clearly in ink using BLOCK letters.

Registration number

Registered operator details

Surname or company name				Date of birth				D	D	M	M	Y	Y	Y	Y				
Given name(s) or ACN (if applicable)				Victorian licence/client no.															
Home (or company) address												Postcode							
Garaged address (if different from above)												Postcode							
Postal address (if different from above)												Postcode							
Contact phone number (mobile preferred)						Email													

Vehicle details

Year				Make				Model													
Body type				Colour																	
VIN (or chassis number if no VIN)																					

Nominating seasonal periods - refer to overleaf on seasonal periods

What are you applying for?

- Seasonal registration
- Varying the duration of the vehicle's current seasonal period
- Nominating a second seasonal period
- Varying the period and/or duration of the vehicle's next seasonal period

Completing this section

Applying for seasonal registration or nominating a second seasonal period

When applying for seasonal registration or applying for a second seasonal period, you must complete the start date and duration (number of months) of the vehicle's nominated seasonal period(s).

Making variations to the vehicle's seasonal period(s):

When making variations to the vehicle's seasonal period(s), you must complete the new start date and duration (number of months) of the vehicle's nominated seasonal period(s).

First seasonal period

Date start	D	D	M	M	Y	Y	Y	Y
Number of months								

Second seasonal period

Date start	D	D	M	M	Y	Y	Y	Y
Number of months								

Your signature

Personal information VicRoads collects from you may be used by VicRoads as permitted by the *Road Safety Act 1986* and the *Marine Safety Act 2010*. VicRoads may disclose personal information it collects from you to various organisations and persons as permitted by law, particularly by the *Road Safety Act 1986*. This includes the photograph and other information on your driver licence or learner permit being used for the purposes of biometric matching through the National Driver Licence Facial Recognition Solution for law enforcement, national security and other purposes. Personal information may be disclosed to contractors and agents of VicRoads, law enforcement agencies, other road and traffic authorities, the Transport Accident Commission, vehicle manufacturers (for safety recalls), road safety researchers, courts and other organisations or people authorised to use the personal information. Failure to provide the information may result in this form not being processed, or records not being properly maintained. For further information about our use of your personal information and your right of access to it, see VicRoads brochure *Protecting your privacy* or contact VicRoads on 13 11 71.

Providing false and/or misleading information or documents is an offence under the *Road Safety Act 1986* and/or *Marine Safety Act 2010* and can result in you being fined or imprisoned. Any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect. By signing this form, I declare that the information in this form and related supporting documents is true, correct and complete, and I understand the privacy statement.

Signature of registered operator or agent				Date				D	D	M	M	Y	Y	Y	Y
Name of authorised agent (if applicable)				Agent's licence / client no.											
Signature of registered operator				Date				D	D	M	M	Y	Y	Y	Y

All the information provided is true and correct. I, the applicant /authorised agent also acknowledge that I understand and accept the conditions of seasonal registration, as detailed overleaf.

Seasonal registration

What is seasonal registration?

Seasonal registration allows you to nominate parts of the year in which you intend to use your **heavy vehicle**. You are only required to pay for the months the vehicle is intended to be used.

Definitions:

Seasonal period: Is the nominated registration period in which the vehicle is intended to be used on a highway.

Registration cycle: Is a 12-month time period that commences on the date of the application to register a vehicle and ends at midnight of the same date in the following year.

Applying for seasonal registration:

To apply for seasonal registration on your vehicle, you are required to make an appointment by attending a VicRoads Customer Service Centre, or by calling 13 11 71. For more information about booking an appointment, please visit vicroads.vic.gov.au.

Vehicles eligible for seasonal registration:

Any vehicle with a manufacturer's gross vehicle mass greater than 4.5 tonnes (the GVM or GTM shown on your vehicle's compliance plate) can be seasonal registered.

Note: Light vehicles and vessels cannot be seasonal registered.

Number of seasonal periods that can be nominated:

A vehicle registered on the seasonal scheme can have one or two seasonal periods nominated within a single registration cycle.

Duration required between periods:

Seasonal registration is not continuous. Every seasonal period must be separated by an unregistered period of at least one month and not more than 12 months.

Note: If more than 12 months have passed from the expiry date of your previous current seasonal period, your registration will be cancelled.

Seasonal periods crossing over into next registration cycle:

Seasonal periods cannot cross over into the following registration cycle. Seasonal periods must start and finish within a single registration cycle.

Duration of seasonal periods:

The minimum duration of any seasonal period must be three months.

The maximum duration of a single seasonal period must not exceed nine months. However, if two seasonal periods are nominated within a single registration cycle, both seasonal periods cannot exceed a combined total of nine months.

For example, you can nominate the first seasonal period for four months and the second seasonal period for five months.

Periods must be nominated in multiples of whole months (e.g. three, four, five months etc).

Extending the seasonal period you are currently using:

You can extend the vehicle's current seasonal period you are using, provided the seasonal period is still current (not expired) and the variation complies with normal seasonal requirements.

Note: Once a seasonal period has expired, it cannot be extended and the vehicle must remain unregistered for at least one month before another seasonal period can be nominated. If you wish to register your vehicle during this one month period, normal re-registration requirements will apply.

What else should I be aware of?

Your vehicle will be unregistered, and it is an offence to use it on a highway:

- before your seasonal period commences, unless another form of registration is current; and
- after your seasonal registration expires.

It is your responsibility to make renewal payments for seasonal registration on or before the renewal date. There is no grace period in respect of unregistered vehicle offences if renewal payments for seasonal registration periods are made late.

For further information, please visit vicroads.vic.gov.au or call VicRoads on 13 11 71.