

Please complete the **white** sections and sign below.  
Print clearly in ink using BLOCK letters

**What type of trade plate are you applying for?** *(only one can be selected)*

- Motor vehicles     Trailers

**What category are you applying for?** *(only one can be selected)*

- Manufacturer     Fleet owner     Dealer     Licensed vehicle tester     Vehicle transporter/modifier

**Additional plates required?** *(if applicable)*

Quantity

**The GIM/Trade plate holder business details**

Surname or Company name									
Given name(s) or ACN <i>(please note a business or trading name is not acceptable)</i>									
Victorian driver licence/learner permit/client no.									
Home or Company address								Postcode	
Postal address <i>(if different from above)</i>								Postcode	
Address where the trade plate will be used								Postcode	
Contact phone number <i>(mobile preferred)</i>					Email <i>(optional)</i>				

**Evidence of eligibility**

You are required to provide evidence of how you meet the eligibility requirement for the type of category you are specifying. Please attach the evidence you are providing based on the category you have selected.

**Manufacturer – motor vehicles or trailers**

- Company letterhead and description of nature of business, the reason trade plates are required; and
- Website address *(if applicable)*.

**Fleet owners – motor vehicles or trailers (greater than 50 vehicles)**

- Company letterhead and description of nature of business, the reason trade plates are required; and
- Website address *(if applicable)*.

**Vehicle transporter, vehicle repairer or vehicle modifier**

- Company letterhead and description of nature of business, the reason trade plates are required, and website address *(if available)*.

**Dealer – motor vehicles or trailers**

- A current LMCT number is required.

**LVT**

- A current LVT number is required.

**OFFICE USE ONLY** *(TAC charge not applicable if the GIM/Trade plate is for use on trailers only)*

TAC code	<input type="text"/>	Number of plates	<input type="text"/>	x	Plate fee \$	<input type="text"/>	=	Trade plate fee \$	<input type="text"/>
		Number of plates	<input type="text"/>	x	TAC charge \$	<input type="text"/>	=	TAC fee* \$	<input type="text"/>
								<b>Total payable \$</b>	<input type="text"/>
								TAC fee* includes GST of	<input type="text"/>

\* The GST amount shown for the TAC charge is the only GST included in the total payable. This document will be a **tax invoice** when payment is made.

**Your signature**

Personal information VicRoads collects from you may be used by VicRoads, as permitted by the *Road Safety Act 1986* and the *Marine Safety Act 2010*. VicRoads may disclose personal information it collects from you to various organisations and persons as permitted by law, particularly by the *Road Safety Act 1986*. This includes disclosing the information to contractors and agents of VicRoads, law enforcement agencies, other road and traffic authorities, Austroads, the Transport Accident Commission, vehicle manufacturers (for safety recalls), road safety researchers, courts and other organisations or people authorised to use the personal information.

You are required to provide this personal information. Failure to provide the information may result in this form not being processed, or records not being properly maintained. For further information about our use of your personal information and your right of access to it, see VicRoads brochure *Protecting your privacy* or contact VicRoads on 13 11 71.

**Providing false and/or misleading information or documents is a serious offence under the *Road Safety Act 1986* and/or *Marine Safety Act 2010* and can result in you being fined or imprisoned. Any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect.**

**By signing this form, I declare that the information in this form and related supporting documents is true, correct and complete, and I understand the privacy statement.**

Signature of applicant	<input type="text"/>
Issue date	<input type="text"/>

## Applying for a General Identification Mark (GIM)/Trade plate

An individual or company that is:

- a manufacturer of vehicles; or
- a dealer in vehicles; or
- a fleet owner (owns more than 50 vehicles); or
- a licensed vehicle tester; or
- a person or body of persons providing a service of inspecting and checking vehicles for mechanical condition and efficiency; or
- a person engaged in the business of altering, modifying, repairing or transporting vehicles before first registration

may apply for a General Identification Mark (GIM) to be assigned to them and be issued one or more trade plates on payment of the applicable fees.

A GIM/Trade plate(s) is issued under part 3.3 of the *Road Safety (Vehicles) Regulations 2009*.

### How do I apply for a GIM/Trade plate?

If you meet the eligibility requirements below, complete the application form, provide the required evidence and pay the appropriate fees.

Documents and fees should be lodged at any VicRoads Customer Service Centre or sent to: VicRoads LRS, GPO Box 1644, Melbourne Vic 3001

### Trade plate fees

The relevant fee for the GIM, each trade plate and the applicable Transport Accident Commission (TAC) charge for the type of vehicle/risk zone is payable.

## GIM/Trade plate eligibility requirements

### A manufacturer of, or a dealer in, vehicles/trailers

The above eligible person or a person acting on his/her behalf may use the vehicle on a highway with a trade plate attached to the rear of the vehicle to:

- drive the vehicle in the process of manufacture from place to place; or
- drive the vehicle from the place of manufacture to the place where the vehicle will be offered for sale; or
- test drive the vehicle; or
- drive the vehicle to demonstrate its qualities to a purchaser or prospective purchaser; or
- drive the vehicle in the course of its delivery before or after sale; or
- drive the vehicle to any premises to be repaired or modified, to drive it during the process of repair or modification or to drive it to return it to its owner after repair or modification.

### A fleet owner (owns more than 50 vehicles)

The above eligible person or a person acting on his/her behalf may use the vehicle on a highway with a trade plate attached to the rear of the vehicle in the course of preparing it for registration, including in the course of testing or modifying the vehicle.

### A licensed vehicle tester

The above eligible person or a person acting on his/her behalf may use the vehicle on a highway with a trade plate attached to the rear of the vehicle, to:

- drive the vehicle from place to place to examine and test it; or
- drive the vehicle in the process of examining and testing it; or
- drive the vehicle in the course of collecting or returning it to its owner.

### A person or company recognised by VicRoads as providing a service of inspecting and checking vehicles for mechanical condition and efficiency

The above eligible person or a person acting on his/her behalf may use the vehicle on a highway with a trade plate attached to the rear of the vehicle, to:

- drive the vehicle from place to place to examine and test it; or
- drive the vehicle in the process of examining and testing it; or
- drive the vehicle in the course of collecting or returning it to its owner.

### Use of vehicle by a person engaged in the business of modifying, repairing, altering or transporting vehicles before first registration

The above GIM/trade plate holder or a person acting on his/her behalf may use the vehicle on a highway with a trade plate attached to the rear of the vehicle, to:

- drive the vehicle to any premises to be altered, modified or repaired; or
- drive it during the process of alteration, modification or repair; or
- return it to its owner after alteration, modification or repair.

### Further information

For further information, please visit [vicroads.vic.gov.au](http://vicroads.vic.gov.au).