

# Cancellation and refund request for deceased estate



Please complete the relevant sections of this form and sign. Print clearly in ink using BLOCK letters.

## What are you applying to cancel?

- Driver licence     Marine licence     Learner permit  
 Vehicle registration     Vessel registration

### OFFICE USE ONLY

Date received    D   D   M   M   Y   Y   Y   Y

I am applying for any refunds due to the Estate     Yes     No

**Note:** All refunds will be made payable by cheque to the Deceased Estate and posted to the authorised representative.  
No refund is payable for a learner permit or vessel registration.

## Deceased person's details

Surname	First given name	Second given name	Third initial (if any)
Last known postal address			Postcode
Date of birth	D   D   M   M   Y   Y   Y   Y	Date of death	D   D   M   M   Y   Y   Y   Y
Licence/Learner permit no. (if known)		Date of licence expiry (if known)	D   D   M   M   Y   Y   Y   Y

## Registration

- Car     Motorcycle     Trailer     Tractor     Vessel

Registration number	Engine/Serial number
Vehicle or Hull Identification Number/Chassis number	

- Car     Motorcycle     Trailer     Tractor     Vessel

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Vehicle or Hull Identification Number/Chassis number	

If there are more than four registrations, please use the *Additional information* section on the back of the form.

To be eligible for a refund of unused registration, all number plates must be returned to VicRoads.

If all number plates are not returned to VicRoads, the statement below must be completed.

The plate(s) that I have not returned relating to the above vehicle(s) have been:     Lost     Stolen     Destroyed

**Note:** The refund will be calculated in accordance with the *Transport Accident Act 1986* and as applicable, the Road Safety (Vehicles) Regulations 2021 or the Road Safety (Drivers) Regulations 2019. An administration fee will apply. No refund is payable for vessel registration fees under the *Marine Safety Act 2010* or the Marine Safety Regulations 2023.

## Authorised representative of the estate details

Surname	Given name(s)
Address	Postcode
Mobile phone no. (or other if not applicable)	

## Your signature

Providing false or misleading information or documents is a serious offence under the *Road Safety Act 1986* and *Marine Safety Act 2010*, as applicable, and can result in you being fined or imprisoned. Further, any authority or approval, given as a result of you providing such information/documents, may be reversed and have no effect. By signing this form, I declare that the information in this form and related supporting documents is true, correct and complete, and I understand the privacy statement\*.

Signature of authorised representative/authorised agent

\* Privacy statement on page 2

Date    D   D   M   M   Y   Y   Y   Y

## OFFICE USE ONLY

- Yes     No    The relevant records for the applicable refund have been checked.

Signature of Delegate of Secretary/Safety Director

Date    D   D   M   M   Y   Y   Y   Y

User ID

## Privacy Statement

The Department of Transport and Planning ABN 69 981 208 782 ('Department') and R&L Services Victoria Pty Ltd ABN 28 657 005 493 (as Trustee for the Victorian R&L Services Trust ABN 96 342 123 072), known as 'VicRoads' and acting on behalf of the Secretary to the Department Safe Transport Victoria (ST Vic) ('we, us') collect personal information for registration and licensing purposes. This personal information will be handled by us as permitted or required by the applicable laws.

We may disclose the information we collect about you to various organisations and persons as permitted or required by applicable laws, particularly by the *Road Safety Act 1986*. It may also include any health information relating to your licence or registration. Your information may be disclosed to third parties including our contractors and agents, law enforcement agencies, other road and traffic authorities, Austroads, the Transport Accident Commission, vehicle manufacturers (for safety recalls), toll road operators, road safety researchers, courts and other organisations or people authorised to use the information.

**Your failure to provide the information may result in this form not being processed, or your records not being properly maintained For further information about our use of your personal and health information, and your rights to access it, go to: [dtp.vic.gov.au/privacy](http://dtp.vic.gov.au/privacy) or ST Vic's Privacy Policy at [safetransport.vic.gov.au/privacy-policy](http://safetransport.vic.gov.au/privacy-policy).**

## Additional information