

## Congratulations on the purchase of your number plates

### Attaching new number plates to a currently registered vehicle

Prior to attaching your new number plates to a currently registered vehicle, please contact VicRoads on 13 11 71 to have your plates assigned to this vehicle. Old vehicle plates should be returned to a VicRoads Customer Service Centre.

**Note:** If your new number plate is a bike rack or exempt trailer plate, you do not have to contact VicRoads.

### Attaching new number plates to a new vehicle

If you intend to attach these number plates to a new vehicle, keep them in the box provided and take the whole package to the dealer. The information affixed to the box is required to assist dealers when registering your vehicle.

### Moving number plates

If you wish to move your number plates from one vehicle to another, you will need to call VicRoads on 13 11 71 (an assignment fee is payable for this service).

### Replacement number plates

If your number plates are a replacement of those currently assigned to a vehicle registered in your name, you do not need to contact VicRoads.

### Selling your vehicle

If you wish to retain the rights to a number plate after the sale of the vehicle, you will need to notify VicRoads and obtain a new set of number plates to affix to the vehicle. Fees will be charged for the issue of another set of number plates.

If you sell your vehicle with your number plates attached, all of the rights relating to the use of the number plates will pass to the person who purchases the vehicle.

### Recall of your number plates

If at any time VicRoads decides that a number plate was incorrectly issued, is offensive, or otherwise inappropriate for public display, the plates may be recalled. VicRoads is not liable for any loss or damage that may occur as a result of this decision.

### Who may display your number plates?

- Your number plates may only be affixed to a vehicle registered in your name.
- Number plates ordered in the name of an incorporated body may only be assigned to vehicles registered in that name.

- If you wish to display your plates on a vehicle registered in another person's name, you must complete the 'Transfer of registration number rights agreement' below, and return it to VicRoads.

It is an offence under section 16 of the Road Safety Act 1986 to display a number plate on a vehicle that has NOT been assigned to that vehicle by VicRoads.

### Storing your number plates when they are not assigned to a vehicle

If you DO NOT wish your number plates to be assigned to a vehicle immediately, you must ensure that they are kept safely in your possession, and are NOT fitted to a vehicle until you have notified VicRoads.

You may lose your rights to a registration number after 12 months if that number is not properly assigned to a registered vehicle or you do not notify VicRoads of your intention to retain that number.

### Further information

For further information please visit [vicroads.vic.gov.au](http://vicroads.vic.gov.au) or call 13 11 71 (TTY users call 13 36 77, Speak and Listen users call 1300 555 727).

### Transfer of registration number rights agreement

To transfer the registration number rights, this section must be completed and returned to VicRoads within 14 days of your purchase. Please return it to: VicRoads - Registration Processing, email: [vcc@roads.vic.gov.au](mailto:vcc@roads.vic.gov.au) or mail: GPO Box 1644, Melbourne Vic 3001. Please print clearly in ink using BLOCK letters. For further information visit [vicroads.vic.gov.au](http://vicroads.vic.gov.au) or call VicRoads on 13 11 71 (TTY 13 36 77, Speak and Listen 1300 555 727).

Plate number									
<b>Seller's details</b>									
Surname or Company name									
Given name(s) or ACN									
Licence/Client number									
Address									
Contact phone number (mobile preferred)									
Signature									
Date	D	D	M	M	Y	Y	Y	Y	Y

Transfer date	D	D	M	M	Y	Y	Y	Y	Y
<b>Buyer's details</b>									
Surname or Company name									
Given name(s) or ACN									
Licence/Client number									
Address									
Contact phone number (mobile preferred)									
Signature									
Date	D	D	M	M	Y	Y	Y	Y	Y